

# Shirley Otto

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## Specialisms

**Consultancy specialisms:** governance; organisational reviews and managing change.

**Facilitation:** Away days, board development sessions and team building.

**Training specialisms:** Governance in Scotland, roles and responsibilities of trustees; team building; basic management skills; managing people; supervision and appraisal; managing change; training for middle and first time managers (qualifying and non-qualifying courses).

**Action Learning Sets:** Very experienced facilitator

**Geographical area covered:** Anywhere in the UK

## Work experience

Since 1975 I have worked with a wide variety of voluntary agencies, housing associations, arts organisations and community groups in the UK. I have a special interest in governance and have written academic and practice publications.

## Publications

1. 'Governance Stories: a practical guide to setting up your management committee and sustaining its work', by Shirley Otto and Jo Clifton (Russell House Publishing) 2005.
2. 'Governance Magazine': charity 'soap operas' and detective stories