

Shirley Otto

23, Lauriston Gardens
Edinburgh EH3 9HH
(0131) 228 6267 / 221 9838 fax
E-mail: shirleyotto@btopenworld.com

Specialisms

Consultancy specialisms: governance; strategic planning and reviews; managing change.

Facilitation: Away days, board development sessions and team building.

Training specialisms: Governance in Scotland, roles and responsibilities of trustees; team building; basic management skills; managing people; supervision and appraisal; managing change; training for middle and first time managers (qualifying and non-qualifying courses).

Action Learning Sets: Very experienced facilitator

Geographical area covered: Anywhere in the UK

Work experience

Since 1975 I have worked with a wide variety of voluntary agencies, housing associations, arts organisations and community groups in the UK. I have a special interest in governance and have written academic and practice publications.

Publications

1. 'Governance Stories: a practical guide to setting up your management committee and sustaining its work', by Shirley Otto and Jo Clifton (Russell House Publishing) 2005.
2. Smith, K. and Otto, S. J. (2007). 'Meeting the challenge of dismissing a fellow trustee'. *Governance*, Issue 15, November.